

2019 Organizational/Unit Tournaments

Apache Mesa Golf Course

Dates/Days Available/Eligibility: Organizational/Unit tournaments may be booked by any organization, unit, or group authorized to utilize the course. 18-hole Organizational/Unit tournaments may be held either Thursday or Friday beginning at 0800hrs shotgun start. Play must be completed not later than 1300 hrs. 9-hole Organizational/Unit tournaments are allowed to begin at 1300hrs on Fridays, to be completed no later than 1530hrs. These restricted times/days help ensure that our Annual Greens Fee players and other “Open Play” players have adequate open play times to play, (certain situations can be waived). Additionally, it helps to ensure we properly manage usage of the course efficiently. Organizational/Unit tournaments must have a minimum of 40 players. Groups with less than 40 players may see the manager for other available days/times.

Fund Raising/Sponsorship: Only Private Organizations authorized by the 49th Force Support Squadron, may participate in fund raising activities at this facility. Private Organizations are not authorized sponsorship and will not be allowed to display sponsors while at the golf course. Please see manager for details. “String” and “Mulligans” are an option for units to fundraise, units can sell mulligans and strings to be used during play. All promotionals are provided by unit and their sponsors. Units must have approval letter from Ms. Jaime Ault, jamie.ault@us.af.mil for fundraising activities. Request for fundraising should be submitted at least 30 days prior to any event. .

Format: The golf course manager and/or staff will help determine the best format for your tournament. All you need to do is fill out the tournament worksheet and collect the money/sign-ups from your participants and provide at least three volunteers on the day of your tournament, two for the sign-in table and one person as Course Marshall. Tournaments must be “shotgun start” either a “**4-ball-best ball**” or “**Scramble**” format. This will help ensure a reasonable pace of play. It is also the most preferred format of most players.

Closing the course for your tournament: A minimum of **28** players is required to “close the course” to the Organizational/Unit holding the tournament. Organizational/Units falling short of that number agree to allow other players to fall in behind them to maximize course utilization. Groups over 100 need to coordinate logistics, Apache Mesa Golf Course only has approx. 50 parking spots, inside the gate may be able to fit 3 by 3 and can accommodate possible 10 additional cars in dirt lot next to Cart Corral.

Collecting Fees/Payments: Each Organizational/Unit must collect payments in advance, and ensure the golf course is paid in full. Tournament fees are calculated at One dollar (\$1) per hole for greens fees and normal play carts are four fifty(\$4.50) for nine holes and nine (\$9) for eighteen holes. For eighteen holes (\$18) plus nine for cart (\$9) =Twenty-seven (\$27) for Eighteen Holes, or Nine (\$9) + Four fifty (\$4.50) = Thirteen fifty (\$13.50) for nine holes. Organizational discount will be applied that each player must pay only \$12 for 9 holes with cart and \$24 for 18 holes for units that have 40 players or more.

Food/Drink: Inform the manager of any and all food/beverage requirements **NLT Monday the week prior to your tournament**, and final numbers 72 hours in advance of event. This will allow adequate time to order and prepare food for your event. No outside food or drink is permitted on premises IAW AF instructions without manager approval. With golf course kitchen non-operational, Organizational/Units may order food through FSS functions i.e. Club, Oasis, or Bowling Center. Special Circumstances may permit units to have “Potlucks” but will require a deposit of a Seventy-five dollar (\$75) “refundable cleaning fee” to ensure club house and greens

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are not left in disarray. Alcohol **MUST** be purchased through the Golf Course, No outside drinks, no exceptions!!

Commitments/Cancellations: It is imperative that the organization or unit representative make every effort to notify the golf course of any cancellation or significant (more than 10) drop in participation, so that other organizations or interested golfers can make plans to use the course. The organization or unit representative agrees to notify the golf course not later than two weeks prior to their event that they intend to proceed with their function. Failure to notify the golf course could result in event being cancelled and the course opened for play for all patrons.

Support/Help: If you have questions or concerns about your event/tournament you may contact golf course manager, Jeremy S Duncan at 572-3574 or jeremy.duncan.8@us.af.mil or come into the ProShop and any of the staff will assist you. We are here to support you and can assist in helping you plan and organize just about anything for your event. **Fill out this sheet and return in person to schedule your tournament.**

By signing below I hereby agree to the terms listed above:

Organization or Unit Commander Info:	Event POC Info:
Organization or Unit:	PRINT Full Name (Last, First, MI) and Rank
Print Organization Leader or Unit Commander Name & Telephone #	SIGNATURE of Representative:
Duty Tel: _____ Cell #: _____	Duty Tel: _____ Cell #: _____